



# Florida National University

SINCE 1982

OPENS DOORS TO THE FUTURE

# BEFORE YOU REGISTER

Check your [Program Course list](#) (FNU Catalog or Registration form).

Get advised: Meet with your academic advisor, division head or department head to ensure that your course selection is correct.

Clear any holds or outstanding balances to the university that may delay your registration.

Ensure that all your financial aid documents are completed.

## Class selection:

- FNU organizes its offerings by Semester broken down in two terms (Term A and Term B).
- Classes programmed for Term A have a section code marked with an **A**. Classes programmed for Term B have a section code marked with a **B**. Be sure to select your classes for the correct term you want.
- ***Make sure you select courses for both terms A and B within the semester.*** You must have courses registered in Term A and Term B. The complete class schedule for the Semester (Term A and Term B) must be selected at the beginning of the Semester (before Term A starts).
- Selecting two courses per term corresponds with a full-time status, in the case of classes that have 3 credits. This represents 12 credits in the Semester (Term A and Term B combined). ***No less than 6 credits are allowed in the self-scheduling process and no more than 14 credits are permitted without Financial Aid approval.***
- Be careful when scheduling classes that have a laboratory component. You must select the laboratory section to meet all class requirement completed. For example: ACG2003/ACG2003L – ACG2004/ACG2004L – BIO1011/BIO1011L – CHM1033/CHM1033L, etc. In these cases, ***the class and the laboratory component must be scheduled, in the same campus and section.***
- Please make sure you register in course sections scheduled ***the campus location you want to attend.*** Remember FNU has the Hialeah Campus, South Campus, Training Center Campus and Distance learning (on-line) classes.
- Courses showing a **D**, refer to classes in the **Day session**. Courses reflecting an **E** code, correspond to classes offered in the **Evening session**. Courses with a code of **DL** are offered **online**. **Hybrid** courses are identified with an **H** in the section code.

## Common Errors:

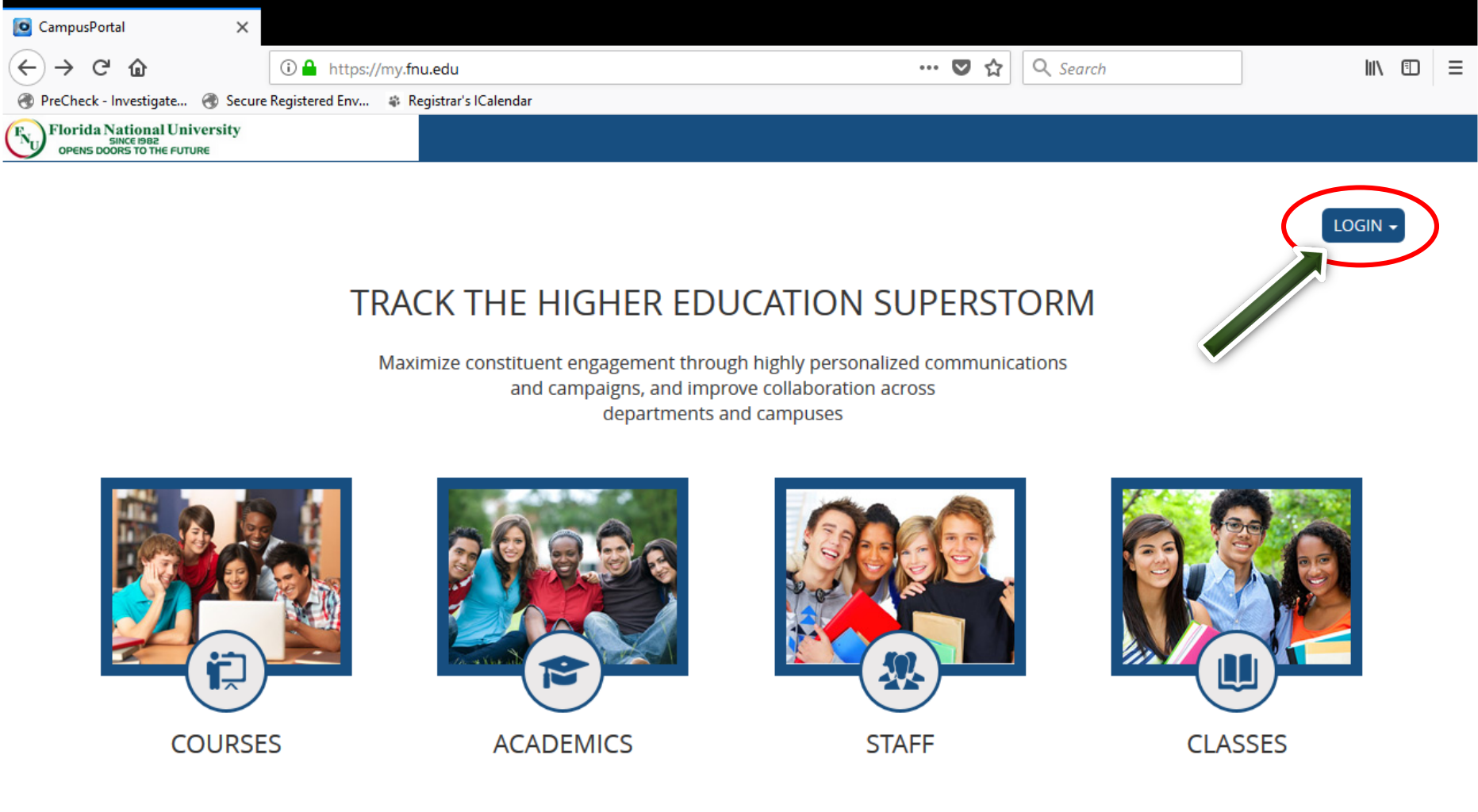
- **Holds:** There are several holds that can prevent registration. Check with Bursar's Office, Financial Aid Office or Registrar's Office.
- **Prerequisites:** A prerequisite is a course that must be completed successfully prior to enrolling in a subsequent or higher level course. If you have not met your prerequisites for a course, it will prevent your enrollment.
- **Selecting wrong classes, campus or session:** *Verify your class schedule is correct.*
- **Remedial courses:** If you are required to take remedial courses, you will not be able to schedule them or ENC1101 & MAC1105 by self-registration. See your Academic Advisor, Division Head, Department Head or Registrar's Office to enroll on those courses.
- **Closed course:** If a course is closed, the capacity requested by the academic unit has been reached. Students may speak to the academic division head to find other possible accommodation.

# How to access your class registration

- Log into FNU Student Portal
  - a. Go to Academics, click on Registration
  - b. Begin Registration, select Term, and Courses
  - c. Proceed to Final step. You may print your schedule from the portal
- **Open Registration**: Dates will be communicated. Commonly it is opened at least one month before the term starts.
- **Add/Drop Period**: **The last Thursday (until 9 PM) of the first week of classes only available in Term A.**

To access your class registration, please follow the steps bellow.

**Step 1:** Go to: <https://my.fnu.edu/> & Click LOGIN



The screenshot shows a web browser window with the address bar displaying <https://my.fnu.edu>. The page header features the Florida National University logo and the tagline "SINCE 1982 OPENS DOORS TO THE FUTURE". The main content area includes the heading "TRACK THE HIGHER EDUCATION SUPERSTORM" and a sub-heading "Maximize constituent engagement through highly personalized communications and campaigns, and improve collaboration across departments and campuses". Below this, there are four categories: COURSES, ACADEMICS, STAFF, and CLASSES, each with a representative image and an icon. A red circle highlights the "LOGIN" button in the top right corner, with a green arrow pointing towards it.

# Step 2: Click on "Student Portal Homepage"

The screenshot shows a web browser window with the URL <https://my.fnu.edu>. The page header includes the Florida National University logo and navigation links for PreCheck, Secure Registered Environment, and Registrar's iCalendar. A 'LOGIN' button is in the top right corner. The main content area features the heading 'TRACK THE HIGHER EDUCATION SUPPORT' and a sub-heading 'Maximize constituent engagement through highly personalized content and campaigns, and improve collaboration across departments and campuses'. Below this are three categories: 'COURSES' (with a laptop icon), 'ACADEMICS' (with a graduation cap icon), and 'STAFF' (with a group of people icon). A dark blue sidebar on the right contains a dropdown menu with the following items: 'Student Portal Homepage' (circled in red and pointed to by a green arrow), 'Faculty Portal Homepage', 'Employer Portal Homepage', 'Applicant Portal Homepage', and 'Request Information'. Each item has a brief instruction on how to use the link.

**Student Portal Homepage**  
Current students use the above link. To open an account your student record must have your current e-mail.

[How To Get Access](#)

**Faculty Portal Homepage**  
Faculty Click the Above Link to Login

**Employer Portal Homepage**  
Employers Click the Above Link to Login

**Applicant Portal Homepage**  
To Apply For Admissions, Click the Above Link to Login

**Request Information**  
Prospective Students Click Above to Request Information on Our Programs.  
Current students please contact your advisor to obtain program information.

# Step 3: Log in to your student portal

*Use your credentials to Log in. If you do not have your account created yet, or get troubles trying to log in, contact Student Services 305-821-3333 Ext.1004*

The screenshot shows the Florida National University website header with the logo and tagline "SINCE 1982 OPENS DOORS TO THE FUTURE". Below the header is a navigation bar with a "Back to home" link. The main content area features a large image of a university building. To the right is a "Login to Student Portal" form. The form includes a "Required Field" label, "Username\*" and "Password\*" input fields, a "Password is case sensitive" note, and links for "Create a New Account" and "Forgot your Password". A blue "Login" button is at the bottom right of the form, with a green arrow pointing to it.

# Step 4: Click on "Academics"

Florida National University  
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Show Quick Links... Personalize Logout Help

My Home Page

- Campus Info
- Academics**
- My Profile
- My Account Info
- My Financial Aid
- My Career
- My Documents
- Student Services
- Advising
- Student Forms
- My FNU Library
- BlackBoard
- Clinical Rotations

Next Class  
No Classes found  
[MY CALENDAR](#)

FNU Blog  
[more](#)  
[NEWS CENTER](#)

0  
42  
0  
[MESSAGE CENTER](#)

3.00 [My Schedule](#)  
3.82 [My Profile](#)  
\$0.00 [My Financial Aid](#)  
[GLANCE](#)

FAA FA Officer  
Ivette Bonilla  
(305)821-3333x1086  
[ADVISORS](#)

0  
[DOCUMENT CENTER](#)



# Step 5: Click on "Registration"

- Campus Info
- Academics
  - Registration**
  - Unofficial Transcript
  - Degree Audit
  - Your Class Schedule
  - GPA Calculator
  - Blackboard Login
  - My Grades
  - Additional GPA
- My Profile
- My Account Info
- My Financial Aid
- My Career
- My Documents
- Student Services
- Advising
- Student Forms
- My FNU Library
- BlackBoard
- Clinical Rotations

My Home Page

## Online Registration

Welcome to Online Registration. Please select your term below to begin/continue your registration process. Every semester has 2 Terms (Term A and Term B). Classes programmed in Term A has a section code with an A. Classes programmed for Term B has a section code with a B. Hybrid classes are identified with an H in the section code. Make sure you schedule courses in both terms within the semester. You must have courses registered in Term A AND Term B combined. To be considered a Full Time Student you must register in 12 or more credits in the semester (Term A and Term B combined). Please make sure you register in course sections scheduled at the campus location you are enrolled into. Course sections starting with D are offered during the Morning session. Course sections starting with E are offered during the Evening session. Course sections starting with DL are offered online.

[Refresh Page](#)

[View Registration Tutorial](#)

**Enrollment** 1/7/2019 \*\*Transient student BBS

**Term** JAN20 Spring Semester

### Registration Status :

Show 10 entries

Search

Showing 1 to 2 of 2 entries

Previous 1 Next

Code	Term Description	Term Period	Registration Period	Last Day to Add	Last Day to Drop	Status
20 SPRING B	2020 Spring- Term B	3/2/2020-4/23/2020	11/27/2019 12:00 PM - 1/9/2020 09:00 PM	1/9/2020 12:00 AM	1/9/2020 12:00 AM	Open
20 SPRING A	2020 Spring - Term A	1/6/2020-2/27/2020	11/27/2019 12:00 PM - 1/9/2020 09:00 PM	1/9/2020 12:00 AM	1/9/2020 12:00 AM	Open

Show 10 entries

Search

Showing 1 to 2 of 2 entries

Previous 1 Next

Register

### Registered Courses ( 2 )

Show 10 entries

Search

Showing 1 to 2 of 2 entries

Previous 1 Next

Code	Title	Section	Schedule	Credits	Campus	Instructor	Status
MAN4441	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando	Registered
FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges	Registered

Show 10 entries

Search

Showing 1 to 2 of 2 entries

Previous 1 Next

# Step 6: Click on Register Button

**Florida National University**  
SINCE 1992  
OPENS DOORS TO THE FUTURE

Show Quick Links... Logout Help

My Home Page

### Online Registration

Welcome to Online Registration.  
Please select your term below to begin/continue your registration process. Every semester has 2 Terms (Term A and Term B). Classes programmed in Term A has a section code with an A. Classes programmed for Term B has a section code with a B. Hybrid classes are identified with an H in the section code. Make sure you schedule courses in both terms within the semester. You must have courses registered in Term A AND Term B combined. To be considered a Full Time Student you must register in 12 or more credits in the semester (Term A and Term B combined). Please make sure you register in course sections scheduled at the campus location you are enrolled into. Course sections starting with D are offered during the Morning session. Course sections starting with E are offered during the Evening session. Course sections starting with DL are offered online.

[Refresh Page](#) [View Registration Tutorial](#)

**Enrollment** 1/7/2019 \*\*Transient student BBS **Term** JAN20 Spring Semester

Registration Status :

Show 10 entries Search

Showing 1 to 2 of 2 entries Previous 1 Next

Code	Term Description	Term Period	Registration Period	Last Day to Add	Last Day to Drop	Status
20 SPRING B	2020 Spring - Term B	3/2/2020-4/23/2020	11/27/2019 12:00 PM - 1/9/2020 09:00 PM	1/9/2020 12:00 AM	1/9/2020 12:00 AM	Open
20 SPRING A	2020 Spring - Term A	1/6/2020-2/27/2020	11/27/2019 12:00 PM - 1/9/2020 09:00 PM	1/9/2020 12:00 AM	1/9/2020 12:00 AM	Open

Show 10 entries Search

Showing 1 to 2 of 2 entries Previous 1 Next

Registered Courses ( 0 ) +

**Register**

**Contact Info**  
**Registrars Office**  
Hialeah Campus  
Tel: 305-821-3333 ext 4

# Step 7: Select Term to see classes available

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.  
1 Select 2 View 3 Register

Wednesday, November 27, 2019 1:10:48 PM Refresh Page Close Window

Search Courses & Quick Add

Course Search Quick Add

Display: Required  
Meeting Days:  MO  TU  WE  TH  FR  SA  SU  
 Meets ONLY on these days

Type: \*All\*  
Class Starts: \*Any\*

Level: \*All\*  
Class Ends: \*Any\*

Course Code:   
Term: \*All\*

Reset Search

Required Courses

Show 10 entries

Showing 1 to 10 of 15 entries

Add	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status	Availability
	ACG2004	Principles of Accounting II	DL-B	No scheduled meetings	3.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004	Principles of Accounting II	DB	TH 8:30AM-12:30PM	3.00	MAIN	To be announced 1, TBA1	Available	30 of 30
	ACG2004	Principles of Accounting II	EB	TH 6:00PM-10:00PM	3.00	MAIN	M. Moshanko, Gisselle	Available	30 of 30
	ACG2004L	Principles of Accounting II Lab.	DL-B	No scheduled meetings	1.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004L	Principles of Accounting II Lab.	DB	TH 8:30AM-12:30PM	1.00	MAIN	To be announced 1, TBA1	Available	30 of 30

Selected Courses

Please click the Register / Drop button to complete the registration process.

View Register / Drop

Currently no courses are available

Registration Summary - Classes / Credits (0/0.00)

After Term selection, click "Search"

# Step 8: Click on the + sign to add class for Term A

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1

Select

2

View

3

Register

Wednesday, November 27, 2019 1:18:40 PM Refresh Page Close Window

Close this message

Search Courses & Quick Add

Course Search

Quick Add

Display Required

Type \*All\*

Level \*All\*

Course Code

Meeting Days MO TU WE TH FR SA SU

Meets ONLY on these days

Class Starts: \*Any\*









Class Ends: \*Any\*

Term 01/06/2020-02/27/2020

Reset

Search

Required Courses

Add	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status	Availability
	ACG2004	Principles of Accounting II	DL-B	No scheduled meetings	3.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004	Principles of Accounting II	DB	TH 8:30AM-12:30PM	3.00	MAIN	To be announced 1, TBA1	Available	30 of 30
	ACG2004	Principles of Accounting II	EB	TH 6:00PM-10:00PM	3.00	MAIN	M. Moshanko, Gisselle	Available	30 of 30
	ACG2004L	Principles of Accounting II Lab.	DL-B	No scheduled meetings	1.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004L	Principles of Accounting II Lab.	DB	TH 8:30AM-12:30PM	1.00	MAIN	To be announced 1, TBA1	Available	30 of 30
	ACG2004L	Principles of Accounting II Lab.	EB	TH 6:00PM-10:00PM	1.00	MAIN	M. Moshanko, Gisselle	Available	30 of 30
	FIN3403	Corporate Finance	DL-B	No scheduled meetings	3.00	DL	To be announced 1, TBA1	Available	25 of 25
	FIN3403	Corporate Finance	EA-H	MF 6:00PM-9:00PM	3.00	MAIN	De Schryver, Georges	Available	29 of 30

Selected Courses

Please click the Register / Drop button to complete the registration process.

View Register / Drop

Currently no courses are available.

# Step 9: Select Term B, click "Search", then click on the + sign to add class

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1

Select

2

View

3

Register

Wednesday, November 27, 2019 1:29:57 PM Refresh Page Close Window

Search Courses & Quick Add

Course Search

Quick Add

Display Required

Type \*All\*

Level \*All\*

Course Code

Meeting Days

MO TU WE TH FR SA SU

Meets ONLY on these days

Class Starts: \*Any\*

Class Ends: \*Any\*

Term 03/02/2020-04/23/2020





Reset

Search

Required Courses

Show 10 entries

Showing 1 to 10 of 13 entries


Add	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status	Availability
	ACG2004	Principles of Accounting II	DL-B	No scheduled meetings	3.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004	Principles of Accounting II	DB	TH 8:30AM-12:30PM	3.00	MAIN	To be announced 1, TBA1	Available	30 of 30
	ACG2004	Principles of Accounting II	EB	TH 6:00PM-10:00PM	3.00	MAIN	M. Moshanko, Gisselle	Available	30 of 30
	ACG2004L	Principles of Accounting II Lab.	DL-B	No scheduled meetings	1.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004L	Principles of Accounting II Lab.	DB	TH 8:30AM-12:30PM	1.00	MAIN	To be announced 1, TBA1	Available	30 of 30

Selected Courses

Please click the Register / Drop button to complete the registration process.

Show 10 entries

Showing 1 to 1 of 1 entries

Select	Action	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status
<input checked="" type="checkbox"/>		FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges	Selected

# Step 10: To remove class click sign, then click Yes

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1  
Select

2  
View

3  
Register

Wednesday, November 27, 2019 1:46:07 PM Refresh Page Close Window

Search Courses & Quick Add

Course Search Quick Add

Display: Required  
Meeting Days:  MO  TU  WE  TH  FR  SA  SU  
 Meets ONLY on these days

Type: \*All\*  
Class Starts: \*Any\*

Level: \*All\*  
Class Ends: \*Any\*

Course Code:   
Term: \*All\*

Reset Search

Required Courses

Show 10 entries

Showing 1 to 10 of 13 entries

Add	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status	Availability
	ACG2004	Principles of Accounting II	DL-B	No scheduled meetings	3.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004	Principles of Accounting II	DB	TH 8:30AM-12:30PM	3.00	MAIN	To be announced 1, TBA1	Available	30 of 30
	ACG2004	Principles of Accounting II	EB	TH 6:00PM-10:00PM	3.00	MAIN	M. Moshanko, Gisselle	Available	30 of 30
	ACG2004L	Principles of Accounting II Lab.	DL-B	No scheduled meetings	1.00	DL	Medina, Antonio	Available	25 of 25
	ACG2004L	Principles of Accounting II Lab.	DB	TH 8:30AM-12:30PM	1.00	MAIN	To be announced 1, TBA1	Available	30 of 30

Selected Courses

Please click the Register button to register for this course.

Show 10 entries

Showing 1 to 2 of 2 entries

By removing this course worth 3.0 credits, you will drop below the minimum credit limit of 6.0. Your total current credits are 6.0. You will not be able to complete registration on Step 3 while under the minimum limit.

Do you still want to remove the course?

Yes No

Select	Action	Code	Title	Section	Schedule	Cr	Campus	Instructor	Status
<input type="checkbox"/>		ACG2004	Principles of Accounting II	DL-B	No scheduled meetings	3.0	DL	Medina, Antonio	Not Selected CoReq
<input checked="" type="checkbox"/>		FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges	Registered

# Step 11: Click on "Register / Drop"

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1

Select

2

View

3

Register

Wednesday, November 27, 2019 1:57:49 PM Refresh Page Close Window

Search Courses & Quick Add

Course Search Quick Add

Display Required

Type \*All\*

Level \*All\*

Course Code

Meeting Days  
 MO  TU  WF  TH  FR  SA  SU  
 Meets ONLY on these days

Class Starts: \*Any\*

Class Ends: \*Any\*

Term 03/02/2020-04/23/2020

Reset Search

Required Courses

Show 10 entries

Search

Showing 11 to 13 of 13 entries

Previous 1 2 Next

Add	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status	Availability
	MAN441	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.00	DL	Tauro, Armando	Available	25 of 25
	MAN4720	Strategic Management	DL-B	No scheduled meetings	3.00	DL	Bullen, James	Available	25 of 25
	PHI1010	Introduction to Philosophy	DL-B	No scheduled meetings	3.00	DL	Elosegui, Daylen	Available	30 of 30

Show 10 entries

Search

Selected Courses

Please click the Register / Drop button to complete the registration process.

Show 10 entries

Search

Showing 1 to 2 of 2 entries

Previous 1 Next

Select	Action	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status
<input checked="" type="checkbox"/>		FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges	Selected
<input checked="" type="checkbox"/>		MAN441	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando	Selected

View Register / Drop

# Step 12: Click on "Register / Drop" to finish the registration

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1 Select 2 View 3 Register

Wednesday, November 27, 2019 1:59:49 PM Refresh Page Close Window

Register


Student Information

Selected Courses

Code	Title	Section	Schedule	Credits	Campus	Instructor	Reason	Last Day to Drop	Term
<a href="#">FIN3403</a>	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges		1/9/2020 12:00 AM	1/6/2020-2/27/2020
<a href="#">MAN4441</a>	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando		1/9/2020 12:00 AM	3/2/2020-4/23/2020

[Return to View Courses](#)

[Register/Unregister](#)





# Step 13: Click on "Return to View Courses"

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps:

1

Select

2

View

3

Register

Wednesday, November 27, 2019 2:05:31 PM Refresh Page Close Window

Register

Print Page

Student Information

Course Schedule

Classroom assignments are subject to change. Please check your schedule within 24 hours of your course start date to check for your room changes.

Close Window Return to View Courses

Code	Title	Section	Schedule	Credits	Campus	Instructor	Reason	Last Day to Drop	Term
FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges		1/9/2020 12:00 AM	1/6/2020-2/27/2020
MAN4441	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando		1/9/2020 12:00 AM	3/2/2020-4/23/2020

Registration Information

## Attendance and Withdrawal Policy:

### ATTENDANCE POLICY

The policy on attendance for university classes will be the responsibility of the professor, and the professor will fully inform students of such policy at the beginning of the semester. The faculty and staff at Florida National University want you to succeed. Since studies indicate a positive relationship between good attendance and better grades, you are strongly encouraged to attend all classes and arrive on time.

\* Individual instructors establish their own class attendance policies. Each instructor's policy is included in the course syllabus and distributed at the beginning of each semester.

\* It is your responsibility to understand and follow these policies and, if possible, to notify instructors in advance when it is necessary to miss a class.

\* Any anticipated prolonged absences should be reported to instructors as soon as possible.

\* If you stop attending class(es) for any reason, you must consult with your instructor(s) and registrar about possible withdrawal from the class(es).

### WITHDRAWALS

Students desiring to withdraw formally from a class may do so within the add-drop period without penalty. A reduction in course load may keep the student from meeting minimum standards for satisfactory progress. Course withdrawals may also jeopardize the student's financial aid eligibility, VA benefits, and program completion date.

The ADD/DROP period is the first week of the semester (TERM A) ending Thursday of that week. During this time, you are able to add, change, or cancel classes, by following the procedure established. Classes withdrawn within this period will receive a "W" on the transcript. You will be able to add/remove courses from your schedule up until the last day of the ADD/DROP Period with no penalty.

No schedule changes will be accepted for the semester during Term B unless it is an emergency, and you will be charged for the change. For changes approved after the ADD/DROP period, the student will be charged \$50.00 per change. If a student wants to change a class during Term B, it can only be done by substituting the class with another course carrying the same credit load and by paying the \$50.00 fee. Please note that all changes carry a \$50.00 fee even if it just a change of session. Students starting in the University in Term B of the semester will be able to ADD/DROP classes during the first week of Term B (until Thursday of that week).

Late Withdrawal: Any withdrawal after the Add-drop period incurs full financial obligation. The student will receive a "WP" if the withdrawal is made between the second week of classes up to the mid-term. "WP" does not affect GPA. "WF" is assigned after the midterm, when the student does not complete the course requirements. "WU" is assigned after the midterm, when the student does not complete the course requirements for remedial courses. "WU" does not affect GPA.

WITHDRAWAL FROM THE UNIVERSITY In order to officially withdraw from the University, the students must fill out a Withdrawal Form. This form is available at the Registrar's Office or can be downloaded from the FNU website. It must be completely filled out and submitted to the Registrar's Office. Online Learning students must submit the completed form to the Registrar's Office via either e-mail (kcabrera@fnu.edu or hlores@fnu.edu) or fax at (305) 362-0595, Attention to: Registrar's Office. Additional questions about the Online Learning Campus can be emailed to slomena@fnu.edu.

It is common practice for the student to meet with the Advising Office and his/her career advisor (Department or Division Head) before processing a withdrawal. No withdrawal will be official until the student receives an acknowledgement from the Registrar's Office. Any withdrawal after the ADD/DROP period is subject to financial implications.

# Step 14: Click on "Close Window"

Registering for JAN20 Spring Semester  
1/6/2020 - 4/23/2020

Register in 3 easy steps.

1

Select

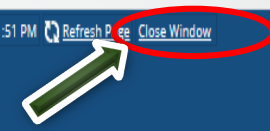
2

View

3

Register

Wednesday, November 27, 2019 2:11:51 PM Refresh Page **Close Window**



View Selected Courses

Week schedules may vary. Select week to navigate Calendar View

Week Week 1: 1/6/2020 - 1/12/2020

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
6pm		FIN3403 Registered 6:00p-9:00p					
7pm							
8pm							
9pm							

Selected Courses

Please click the Register / Drop button to complete the registration process.

Select Register / Drop

Show 10 entries

Search:

Select	Action	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status
<input checked="" type="checkbox"/>		FIN3403	Corporate Finance	EA-H	MF 6:00PM- 9:00PM	3.0	MAIN	De Schryver, Georges	Registered
<input checked="" type="checkbox"/>		MAN4441	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando	Registered

Showing 1 to 2 of 2 entries

Previous 1 Next

Registration Summary - Classes / Credits (2/6.00)

# Finally, you have completed your online registration. The status of your selected classes: Registered

Selected Courses ? -

Please click the Register / Drop button to complete the registration process.

Show  entries Search:

Select	Action	Code	Title	Section	Schedule	Credits	Campus	Instructor	Status
<input checked="" type="checkbox"/>		<a href="#">FIN3403</a>	Corporate Finance	EA-H	MF 6:00PM-9:00PM	3.0	MAIN	De Schryver, Georges	Registered
<input checked="" type="checkbox"/>		<a href="#">MAN4441</a>	Negotiation & Conflict Resolution	DL-B	No scheduled meetings	3.0	DL	Tauro, Armando	Registered

Showing 1 to 2 of 2 entries Previous 1 Next

Registration Summary - Classes / Credits (2/6.00) +

Make sure to select classes for both: Term A & Term B.  
Also double check that your Campus & Section selections are correct.