



# Welcome to Orientation

Congratulations!

We are delighted that you have decided to attend Florida National University (FNU). The faculty and staff look forward to meeting you and assisting you throughout your transition to college life at FNU. There is a variety of services available both on campus and online to help students succeed in their college careers. Our website provides useful information the available student support services as well as community resources. The different university departments will introduce themselves and present important information. Please take advantage of this moment to ask questions or address any doubts or concerns you may have.

As a student at Florida National University, you will have a Microsoft Outlook Email and a FNU Student Portal. Your first assignment as our student is activating this account!

The primary source of information for all aspects of being a student at FNU is located in the University Catalog. Students can access this catalog on the main page of the website or directly through this link: <https://www.fnu.edu/university-catalog/>

**Links will be sent to your FNU student email address with additional Information**

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# ACADEMIC AFFAIRS

The Office of Academic Affairs is overseen by the Vice President of Academic Affairs (VPAA). The Office of Academic Affairs is responsible for all faculty, courses, and curriculum. Also, the Office of Academic Affairs includes the Academic Advising Center, the Library, and the Office of the Registrar. The Office of Academic Affairs handles matters related to Academic Honesty, grade reviews, and ADA accommodations. The ADA Coordinator for the university is Dr. Kelly Krenkel.

## [FNU CARES](#)

FNU CARES provides an innovative collaboration between students and faculty designed to develop the foundational, and continuously evolving, skillsets required to achieve academic and career success.

**Locations - The FNU CARES is available at all campuses!**

Hialeah Campus – JR503 and JR505

South Campus – Resource Room

Training Center – Resource Room

## Services Provided:

### Skills development

- Time management
- Test taking
- Note taking

### Mindfulness

- Stress Reduction
- Anxiety Management
- Focusing Your Mind
- Enhancing Creativity
- Enhancing Concentration

### Tutoring

- Peer tutoring
- Faculty tutoring

### Advising

- All students
- At risk students

### Academic writing proficiency

- Evaluation and selection of research sources

- Library literacy / FNU resources
- Plagiarism
- APA style

### English Language Development

- Proficiency
- Fluency
- Conversational
- Career Focused

### Professionalism

- Continuous Learning
- Adaptability
- Decision Making
- Emotional Intelligence
- Creativity
- Resilience
- Oral and Written Communication Skills
- Critical Thinking and Problem Solving
- Digital Competency

## Student Success Resources:

### [Writing Studio](#)

**Open to all students and faculty for writing support.**

The mission of the Writing Studio is to provide writing benchmarks, guidelines, and support to all students and faculty across the disciplines. The Writing Studio is an integral part of the fulfillment of the institution's Quality Enhancement Plan (FNU CARES).

Writing studio services are offered in person or virtually. Use the booking link below to secure your appointment. Walk-ins are also welcomed; we are located at the JR Building Room 505 – Hialeah Campus. We look forward to serving you.

**[BOOK AN APPOINTMENT WITH THE WRITING STUDIO](#)**

## Library Services

**Open to all students for support with finding resources and scholarly articles.**

The mission of the Florida National University Library is to support the curricular needs of the university.

This includes the acquisition, organization, maintenance, and provision of timely access to library materials, in a variety of formats, which reflect current advances in academic and professional knowledge, as well as, information technology. As part of this mission, the library supports student and faculty research, the use of evolving information formats, and techniques that seek to encourage lifelong learning.

[EXPLORE THE LIBRARY CATALOG](#)

## Virtual Tutoring

**Tutor.com is available 24/7 to all students for tutoring on a wide array of subjects.**

Available to you on your Blackboard account, Tutor.com is a great resource available that supports your tutoring needs. With over 250+ subjects in demand, you can use Tutor.com anytime, anywhere.

## Virtual Grammar Help

**Grammarly.com is available 24/7 to all students.**

Ensure better writing and better results with Grammarly.com. Use this tool to help you proofread all your essays and work before turning it in.

## Note-taking Tips

**Free tips on how to improve grades with better note-taking skills.**

FREE Important tips that will help you take great notes at the collegiate level. This tips will help you get uncluttered, get organized and LEARN.

## Contact Information:

<b>Office of Academic Affairs – <a href="mailto:academicaffairs@fnu.edu">academicaffairs@fnu.edu</a></b>	
<b>Vice President of Academic Affairs</b> Dr. Kelly Krenkel (305) 821-3333 ext. 1048 <a href="mailto:kkrenkel@fnu.edu">kkrenkel@fnu.edu</a>	
<b>Associate Vice President Academic Affairs</b> Dr. Christopher Parfitt (305) 821-3333 ext. 1163 <a href="mailto:cmparfitt@fnu.edu">cmparfitt@fnu.edu</a>	
<b>Academic Office Administrator</b> Idalmis Munoz (305) 821-3333 ext. 1158 <a href="mailto:imunoz@fnu.edu">imunoz@fnu.edu</a>	
<b><u>Business Division Head</u></b> Dr. Ernesto Gonzalez (305) 821-3333 ext. 1070 <a href="mailto:egonzalez@fnu.edu">egonzalez@fnu.edu</a>	<b><u>Humanities &amp; Liberal Arts Division Head</u></b> Dr. Nat Hardy (305) 821-3333 ext. 1221 <a href="mailto:nhardy@fnu.edu">nhardy@fnu.edu</a> <b>Department Head of Natural and Health Sciences</b> Dr. Edgard Morales Rivera (305) 821-3333 ext. 1210 <a href="mailto:edgardrievam@fnu.edu">edgardrievam@fnu.edu</a>

	<p><b>Department Head of English and Communications</b>  Dr. Oderlyn Gutiez  (305) 821-3333 ext. 1222  <a href="mailto:ogutiez@fnu.edu">ogutiez@fnu.edu</a></p> <p><b>Department Head of Education and QEP Director</b>  Dr. Gloria Kitchen  <a href="mailto:gakitchen@fnu.edu">gakitchen@fnu.edu</a></p>
<p><b><u>Allied Health Division Head</u></b>  Dr. Loreto Almonte  (305) 821-3333 ext. 1074  <a href="mailto:lalmonte@fnu.edu">lalmonte@fnu.edu</a></p> <p><b>Dental Department Head</b>  Mauricio Restrepo  (305) 821-3333  <a href="mailto:mrestrepo@fnu.edu">mrestrepo@fnu.edu</a></p> <p><b>Health Care Careers Department Head</b>  Dr. Manuel Fernandez Perez  (305) 821-3333 ext. 1163  <a href="mailto:mrperez@fnu.edu">mrperez@fnu.edu</a></p> <p><b>Physical Therapist Assistant Program Director</b>  Michael Gubieda  (305) 821-3333 ext. 1051  <a href="mailto:mgubieda@fnu.edu">mgubieda@fnu.edu</a></p> <p><b>Respiratory Therapy Program Director</b>  Frank Pupo  (305) 821-3333 ext. 1121  <a href="mailto:fpupo@fnu.edu">fpupo@fnu.edu</a></p>	<p><b><u>Nursing Division</u></b></p> <p><b>Assistant Director ASN Program Director  Training Center</b>  Hermena Allison  (305) 231-3326 ext. 1204  <a href="mailto:hallison@fnu.edu">hallison@fnu.edu</a></p> <p><b>Assistant Director ASN Program Director South  Campus</b>  Dr. Irma Garriga  (305) 226-9999 ext. 1364  <a href="mailto:igarriga@fnu.edu">igarriga@fnu.edu</a></p> <p><b>BSN Program Director</b>  Marie Lalanne  (305) 821-3333 ext. 1187  <a href="mailto:mlalanne@fnu.edu">mlalanne@fnu.edu</a></p> <p><b>MSN Program Director</b>  Dr. Barbara Blanco  (305) 821-3333 ext. 1144  <a href="mailto:bblanco@fnu.edu">bblanco@fnu.edu</a></p>
<p><b><u>ESL Division Head</u></b>  Reynaldo Ales  (305) 821-3333 ext. 1154  <a href="mailto:rales@fnu.edu">rales@fnu.edu</a></p> <p><b>English as a Second Language Department Head</b>  Maria Abreira  (305) 821-3333 ext. 1103  <a href="mailto:mabreira@fnu.edu">mabreira@fnu.edu</a></p>	<p><b><u>Social &amp; Behavioral Sciences Division Head</u></b>  Dr. Yamila Lezcano  (305) 821-3333 ext. 1024  <a href="mailto:ylezcano@fnu.edu">ylezcano@fnu.edu</a></p> <p><b>Criminal Justice &amp; Legal Studies Department Head</b>  Jacqueline Exceus  (305) 821-3333 ext. 1058  <a href="mailto:jexceus@fnu.edu">jexceus@fnu.edu</a></p>

# STUDENT SERVICES

The Office of Student Services is the division of the institution that serves as a mediator between the Student Body and the University. This entity also coordinates the various activities offered to the students that contribute to their cultural, social, moral, intellectual, and physical development.

Student Services offers a large variety of services for the student, ranging from campus engagement, clubs and organizations, campus security, to campus activities and events. This innovative office and its staff exist to serve the student by creating and maintaining a sustainable environment for student learning and success.

## Services Provided:

- Coordination of the Student Orientation
- Coordination the [Graduation Ceremonies](#)
- Troubleshooting the Student Email and Student Portal Account
- Assisting student access to [Academic Resources](#) such as the FNU Tutoring
- Assisting Students with any complaints and concerns, not related to grade reviews.
- [Special Accommodations through the American with Disabilities Act \(ADA\)](#)
- [Campus Safety](#)
  - [Annual Security Report](#)
  - Providing Students with the FNU Student ID and Parking Decal (on-campus students only)
- [Campus Life](#)
  - [Student Government Association](#)
  - FNU Alumni Association
  - Campus Activities
  - [Discounted Bus Passes](#)
  - [Health Insurance Guidance](#)
  - Community Services Access

## Contact Information:

<b>Student Services Department – <a href="mailto:studentservices@fnu.edu">studentservices@fnu.edu</a></b>	
<b>Director of Student Services</b> Seilyn Santos (305) 821-3333 ext. 1004 or 1113 <a href="mailto:santoss@fnu.edu">santoss@fnu.edu</a>	
<b>Hialeah Campus &amp; Distance Learning</b>	<b>South Campus</b>
Yadira Rodriguez - Officer (305) 821-3333 ext. 1040 or 1113 <a href="mailto:yrodriguez@fnu.edu">yrodriguez@fnu.edu</a>  Victor De La Rosa – Assistant (305) 821-3333 ext. 1215 or 1113 <a href="mailto:vdelarosa@fnu.edu">vdelarosa@fnu.edu</a>	Mariano Gonzalez - Officer (305) 226-999 ext. 1372 <a href="mailto:margonzalez@fnu.edu">margonzalez@fnu.edu</a>

# REGISTRAR

The Office of the Registrar guides the students in registering in the different programs or courses. The Registrar's Office conducts registration of each student entering the institution and processes any student academic activities, in conjunction with the Vice President of Academics, the Divisions Head, and the Deans, such as class schedules, review of transcripts, etc. This office also implements university regulations relating to the removal of students with academic deficiencies in compliance with probation and readmission requirements.

**Important: All Students Must Be Aware of the Add/Drop Period!**

The Add/Drop period is always the 1<sup>st</sup> week of the semester (1<sup>st</sup> week of Term A). Any changes made to a student's class schedule after this period will incur a fee of \$50.00.

## Services Provided:

- Assistance with class schedules
  - Adding or Dropping Courses before or within the add/drop period
- Assistance with Leave of Absence
  - Must be in the form of a written request
  - Not to exceed 180 days in 1 Academic Year
  - Can only be requested during the Add/Drop Period
  - Must be approved by the Campus Registrar, Bursars Office and a Financial Aid Officer
- [Ordering of Diplomas or Certificates](#)
  - Can only be done 15 days after a student's last day of attendance
  - This is done through [Parchment](#):
    - \$15.00 Standard (6-8 Weeks processing time)
    - \$30.00 Rushed (1-week processing time)
  - All financial obligations to the university must be met before the order is processed
- [Ordering of Official Transcripts](#)
  - Can only be done 15 days after a student's last day of attendance
  - This is done through [Parchment](#):
    - \$15.00 Standard (multiple options for shipping and handling)
    - \$25.00 Expedited (3 business days)

## Contact Information:

<b>Registration – <a href="mailto:registrars@fnu.edu">registrars@fnu.edu</a></b>	
<b>University Registrar</b> Sanchia Williams (305) 821-3333 ext. 1132 <a href="mailto:swilliams@fnu.edu">swilliams@fnu.edu</a>	
<b>Hialeah Campus &amp; Distance Learning</b>	<b>South Campus</b>
Efren Adrian – Campus Registrar (305) 821-3333 ext. 1207 <a href="mailto:eadrian@fnu.edu">eadrian@fnu.edu</a>	Barbara Mursuli – Campus Registrar (305) 226-9999 ext. 1308 <a href="mailto:bmursuli@fnu.edu">bmursuli@fnu.edu</a>
Jessica Borrego Ricardo – Associate Registrar (305) 821-3333 ext. 1211 <a href="mailto:yborrego@fnu.edu">yborrego@fnu.edu</a>	Lisseth Mejia – Associate Registrar (305) 226-9999 ext. 1307 <a href="mailto:lmejia@fnu.edu">lmejia@fnu.edu</a>



# ACADEMIC ADVISING

The primary purpose of Academic Advising is to advise new and current students in the development of meaningful education plans that are compatible with their life and career goals.

New, transfer and returning students benefit from the services provided by the academic advisors. Students have already made one of the biggest decisions of their lives by deciding to attend Florida National University. Whether planning a semester schedule, reviewing academic program requirements, or interacting with a professor, the academic advisors help students through their college experience. All students are welcome and encouraged to contact an advisor with questions or concerns, or to discuss how FNU can help a student achieve their goals.

## Services Provided:

- Introducing students to Florida National University
- Explore each student’s academic and career goals according to their abilities and interests
- Offer information on programmatic academic requirements
- Provide Graduation Requirement Evaluations
- Assist with Course Registration through the FNU Student Portal
- Monitor students throughout their academic careers
- Assist with Career/Program change evaluations
- Assist with other FNU departments or offices

### Satisfactory Academic Progress

All students must maintain satisfactory academic progress to remain enrolled at the university. In order to achieve Satisfactory Academic Progress, a student must satisfy important criteria, each of which is evaluated, on a cumulative basis, at the end of each semester. The three criteria are as follows:

- Cumulative Grade Point Average (G.P.A) of 2.0 and above for each term
- Pace of Progression (must successfully complete at least 66.7% of credits attempted)
- Maximum Time Frame (must complete the program in no more than 150 percent of the normal time frame for completion)

## Contact Information:

<b>Academic Advising</b> <b>Director of Academic Advising</b> Dr. Rosa Hernandez (305) 821-3333 ext. 1013 <a href="mailto:rhernandez@fnu.edu">rhernandez@fnu.edu</a>	
<b>Assistant Director of Academic Advising</b> Amanda Carreras (305) 821-3333 ext. 1156 <a href="mailto:acarreras@fnu.edu">acarreras@fnu.edu</a>	
<b>Hialeah Campus</b> Cary Noa (305) 821-3333 ext. 1055 <a href="mailto:cnoa@fnu.edu">cnoa@fnu.edu</a>	<b>South Campus</b> Karla Baez (305) 226-9999 ext. 1363 <a href="mailto:mmercado@fnu.edu">mmercado@fnu.edu</a>
Vanessa Castillo (305) 821-3333 ext. 1028 <a href="mailto:vcastillo@fnu.edu">vcastillo@fnu.edu</a>	Luis Vergara (305) 226-9999 ext. 1363 <a href="mailto:mmercado@fnu.edu">mmercado@fnu.edu</a>
Marlen Alfonso	<b>International Students</b>

(305) 821-3333 ext. 1211 <a href="mailto:malfonso@fnu.edu">malfonso@fnu.edu</a>	
Shenill Alfonso (305) 821-3333 ext. 1069 <a href="mailto:shalfonso@fnu.edu">shalfonso@fnu.edu</a>	Julia Sanchez (305) 821-3333 ext. 1039 <a href="mailto:jsanchez@fnu.edu">jsanchez@fnu.edu</a>
Marta Mendieta (305) 821-3333 ext. 1195 <a href="mailto:mmendietaj@fnu.edu">mmendietaj@fnu.edu</a>	

## DISTANCE LEARNING & BLACKBOARD

The Distance Learning department is available to assist students with a variety of services and troubleshooting. Blackboard is the study learning system used at Florida National University. Its modern design makes it simple and user-friendly. Due to its responsive design, the interface adjusts to fit on any computer, tablet or smartphone.

### Services Provided:

- Flexibility; work, be with your family and attend classes online
- State of the art technology that makes you feel like you're on campus while taking online classes
- Virtual and interactive classes
- Professors respond in less than 8 hours
- Career Services Assistance is available
- Online Orientations through web sessions to ensure familiarity with courses prior to the start of the classes
- Blackboard/Online Support Specialists available through web, phone or in person to ensure student success. (Main Campus and South Campus)

### Contact Information:

<b>Online Learning Department – <a href="mailto:bbsupport@fnu.edu">bbsupport@fnu.edu</a></b>	
<b>Blackboard System Administrator</b> Jose Harmant 1067 (305) 226-9999 ext. 1067 <a href="mailto:jharmant@fnu.edu">jharmant@fnu.edu</a>	
<b>Hialeah Campus</b>	<b>South Campus</b>
Jennifer Cabrera – Blackboard Support Specialist (305) 821-3333 ext. 1049 <a href="mailto:jencabrera@fnu.edu">jencabrera@fnu.edu</a>	Ashley Verdugo – Blackboard Support Specialist (305) 226-9999 ext. 1310 <a href="mailto:averdugo@fnu.edu">averdugo@fnu.edu</a> Steven Lemus (305) 226-9999 ext. 1345 <a href="mailto:slemus@fnu.edu">slemus@fnu.edu</a>

## CAREER SERVICES

Career Services offers employability skills training and placement assistance to active students and graduates in good standing. **This is a free and lifetime service!**

### Services Provided:

- Employability Skills Workshops
  - Resume Writing assistance
  - Cover Letters & Thank you Letters/Emails
  - Job Search Assistance & Social Networking Training
  - Interview Skills Techniques
- Mock Interviews
- Job Fairs
- Federal Work Study Program
  - Must be an Active Student
  - Must be receiving Financial Aid, a U.S Citizen, U.S Permanent Resident or authorized to work in the U.S
  - You can be approved to work 20 – 29 hours a week
- FNU Job Club

### Contact Information:

Career Services – <a href="mailto:careerservices@fnu.edu">careerservices@fnu.edu</a>	
Hialeah Campus	South Campus
Angel Urquiola - Career Services Specialist (305) 821-3333 ext. 1057 <a href="mailto:aurquiola@fnu.edu">aurquiola@fnu.edu</a>	Natalie A Gutierrez- Career Services Specialist (305) 226-9999 ext. 6 <a href="mailto:natgutierrez@fnu.edu">natgutierrez@fnu.edu</a>
Ariadne Lopez Sardinias - Career Services Specialist (305) 821-3333 ext. 1019 <a href="mailto:alopez@fnu.edu">alopez@fnu.edu</a>	

## LIBRARY

The mission of the Florida National University Library is to support the curricular needs of the University. This includes the acquisition, organization, maintenance, and provision of timely access to library materials, in a variety of formats, which reflect current advances in academic and professional knowledge, as well as, information technology.

### Services & Spaces Provided:

- Check out library books up to 21 days
- Textbooks available for studying within the library
- Printing and photocopying services:
  - Black & white = €0.10 per sheet
  - Color = €0.25 per sheet
- Literacy workshops
- Individual & Group Study Rooms
- Computer Center Services
- Electronic Resources
  - LIRN Electronic Databases (Articles, Newspapers, Magazines, Journals, Encyclopedias, etc.)
  - Library Electronic Catalog
- Scholarly Research Guidance

### Contact Information:

<b>Library and Resource Rooms</b>		
<b>University Library Director</b> Pedro Figueredo <a href="mailto:pfigueredo@fnu.edu">pfigueredo@fnu.edu</a>		
<b>Hialeah Campus</b> <a href="mailto:hlibrary@fnu.edu">hlibrary@fnu.edu</a> (305) 821-3333 ext. 1020	<b>South Campus</b> <a href="mailto:sclibrary@fnu.edu">sclibrary@fnu.edu</a> (305) 226-9999 ext. 1320	<b>Training Center</b> <a href="mailto:tclibrary@fnu.edu">tclibrary@fnu.edu</a> (305) 231-3326

# BURSARS

The Office of the Bursar is responsible for billing, collecting, and posting the students' payments.

## Student Payments

- All students have from the 1st of the month to the 10th of the month to make their payment.
- Payments received after the 10th of the month will include a 5% late charge
- Extensions will be given until the 26th of the month.

## Tuition Options

- The Department of Financial Aid creates student payment plans through Tuition Options
- Each payment plan has a set due date

## Tuition Reimbursement

- When the employer pays for a student's tuition
- Only for previously completed terms or semesters
- Email the Bursars Department including your name, student ID number and the specific semester that you're requesting reimbursement for
- Must be up to date with your payments

### **Important Information:**

Failure meet payment due dates can result in:

- Late fees
- Being blocked from attending classes (On-Campus or Online)
- Being withdrawn due to lack of payment
- Being sent to a collections agency
- Inability to request a Leave of Absence, transcript, diploma, or attend Medical Seminars (Allied Health and Nursing students).

**\*Any student experiencing a hardship must contact the Bursars Department for support.**

## Contact Information:

<b>Bursars Department &amp; Bookstore</b>	
<b>Hialeah &amp; Distance Learning Campus</b>	<b>South Campus</b>
Yaumara Noa-Chavez (305) 821-3333 ext. 1090 <a href="mailto:ynoa@fnu.edu">ynoa@fnu.edu</a>	Edilmar Utreras (305) 226-9999 ext. 1304 <a href="mailto:eutreras@fnu.edu">eutreras@fnu.edu</a>

# FINANCIAL AID

The mission of the Financial Aid Office is to provide a financial package to cover the difference between the student's budget and the amount revealed by his or her official need analysis. Current and prospective students are urged to apply for financial aid early and follow up on any additional information needed to make an award. The University's Financial Aid Office on each Campus is available to assist with the application process.

The Office of Financial Aid at Florida National University attempts to meet your financial need with a combination of all aid funds for which you are eligible, providing you with a financial aid package.

## Apply for Financial Aid

### What is federal student aid?

- It's money from the federal government that helps you pay for college, career school, or graduate school expenses. Federal student aid is available through grants, work-study funds, and loans.

### How do I apply for aid?

- You need to complete the Free Application for Federal Student Aid (FAFSA®) form by logging in at [FAFSA® Application | Federal Student Aid](#) to apply online. Students and parents will need an FSA ID (account username and password) to sign the FAFSA form electronically.

### When should I apply?

- Each October, the FAFSA® form is available for the next school year. You will need to reapply for aid each year you are in school. However, the Financial Aid Office will send you reminders of when you must reapply and the deadline to submit your application.

### Who gets federal student aid?

Every student who meets certain eligibility requirements can get some type of federal student aid. Some of the most basic eligibility requirements for students are that you must:

- demonstrate financial need be a U.S. citizen or an eligible noncitizen;
- have a valid Social Security number;
- be enrolled or accepted for enrollment in an eligible degree or certificate program;
- be enrolled at least half-time (for Direct Loans);
- and maintain satisfactory academic progress in college, career, career school, or graduate school.
- For the full list of eligibility requirements, visit: [Eligibility Requirements](#)

### Type of Aid

Amounts are awarded annually and are subject to change

1. **Federal Grants:** Money that generally doesn't have to be paid back.

*Federal Pell Grant:* For undergraduates with financial need who have not earned a bachelor's or professional degree. For details and updates, visit [Federal Pell Grants](#)

*Federal Supplemental Educational Opportunity Grant (SEOG):* For undergraduates with exceptional financial need. Federal Pell Grant recipients take priority. Funds depend on availability at school. For details and updates, visit [FSEOG \(Grants\)](#)

2. **Federal Work-Study:** Money is earned thorough a job and doesn't have to be repaid  
For Federal Work-Study program details and updates, visit [Work-Study Jobs](#). You can visit the FNU Career Services Department at your campus to start the application process.

**3. Federal Student Loan:** These are loans that accumulate interest; they must be repaid.

*Direct Subsidized Loan:* For undergraduate students who have financial need. A student must be enrolled at least half-time.

*Direct Unsubsidized Loan:* For undergraduate and graduate or professional students. A student must be enrolled at least half-time. Financial need is not required.

For details and updates visit [Subsidized and Unsubsidized Loans](#)

*Direct PLUS Loans:* For parents of dependent undergraduate students and for graduate or professional students. A student must be enrolled at least half-time. Financial need is not required.

For details and updates visit [PLUS Loans](#)

**Institutional Scholarships**

Students can apply to a maximum of one (1) FNU scholarship each academic year. Students receiving an FNU scholarship will be entitled to only one (1) scholarship per academic year.

For details and updates visit [Florida National University - Scholarships \(smartcatalogiq.com\)](#)

**Contact Information:**

<b>Financial Aid Department</b>	
<b>Vice President of Financial Aid</b> Omar Sanchez (305) 821-3333 ext. 1003 <a href="mailto:omarsnc@fnu.edu">omarsnc@fnu.edu</a>	
<b>Director of Financial Aid</b> Kesia Garlobo (305) 821-3333 ext. 1003 <a href="mailto:kgarlobo@fnu.edu">kgarlobo@fnu.edu</a>	
<b>Online Division</b>	<b>Hialeah Campus</b>
Inessa Carrasco (305) 831-3333 Ext.1094 <a href="mailto:icarrasco@fnu.edu">icarrasco@fnu.edu</a>	Mayelin Martinez (305) 831-3333 Ext.1046 <a href="mailto:mmartinez@fnu.edu">mmartinez@fnu.edu</a>
<b>South Campus</b>	<b>Training Center</b>
Yaylyn Ordaz (305) 226-9999 Ext.1306 <a href="mailto:yordaz@fnu.edu">yordaz@fnu.edu</a>	Alaina Baro (305) 231-3326 Ext.1210 <a href="mailto:amachado@fnu.edu">amachado@fnu.edu</a>

**Default Management Office**

The purpose of the Default Management Office is to provide guidance to all borrowers. To ensure that you understand your student loan obligations and are prepared for repayment.

<b>Loan Management Officer</b>
Carmen Vasquez (305) 821-3333 ext. 1012 <a href="mailto:cvasquez@fnu.edu">cvasquez@fnu.edu</a>